



**Elementary Education and Physical Education B.S. in Education
ARTICULATION AGREEMENT
between
Valley City State University and Trinity Bible College**

Purpose:

The purpose of this agreement is to establish the conditions under which Valley City State University (VCSU) will offer its Bachelor of Science Degree in Education (B.S.Ed.) with major curriculums in Elementary Education and Physical Education in cooperation with Trinity Bible College (TBC).

Motivating Principles and Values:

VCSU and TBC agree to the following principles:

- Students are well served by the partnership and will continue to be well served by a high quality teacher education program offered through this agreement.
- The partnership serves the educational needs of the region by providing teacher education graduates of high quality.
- Both campuses seek a mutually beneficial financial arrangement to position the elementary education and physical education programs to operate effectively and responsibly.
- Both campuses seek to maintain compliance with state and national accreditation guidelines to ensure teacher quality.
- The partnership provides the ability to deliver a high quality program of study to students in a convenient, timely and cost-effective manner.

VCSU is accredited by the North Central Association of Colleges and Schools: The Higher Learning Commission (NCA), the National Council for the Accreditation of Teacher Education (NCATE) and approved by the State of North Dakota Education, Standards and Practices Board (ESPB). Trinity Bible College is accredited by the Association of Biblical Higher Education

(ABHE), and is in good standing with the North Dakota Education Standards and Practices Board.

Longevity of Agreement:

This agreement will be in effect three years, starting January 1, 2012. At the end of the three years, students who have begun the program and are in the process of completion will be allowed to finish (within a two year timeline). In Fall 2014 the agreement and program curriculum (including syllabus alignment of all courses, including General Education and major program courses) will be reviewed prior to renewal.

Amendments to the Agreement:

Mutually agreed upon amendments to this agreement may be approved by those who sign this agreement or their successors. The agreement may be terminated at any time through joint action of the two presidents with adequate provision for currently enrolled students.

Degree Program Description:

In order to provide a high quality program and efficient student service, the VCSU Elementary Education and Physical Education programs were coordinated with the Elementary Education and Physical Education programs at TBC. Syllabus alignment and faculty discussion were used to assure continuity of instruction and excellence between the two campuses.

TBC will be considered the 'home' campus for administrative purposes (registration, billing, financial aid, student services, etc.), and VCSU will be considered the 'provider' campus.

Prior to enrolling in their first VCSU Elementary Education or Physical Education course, students will be expected to make application to VCSU as a transfer student. VCSU will track enrolled students as Transfer (Elementary Education or Physical Education) until the time that all program requirements have been completed and the degree is posted to the VCSU academic record.

Students will complete their general education program requirements and a portion of their major requirements at TBC; students must complete a minimum of 30 credits at VCSU, including the following:

- I. Students in Elementary Education will complete all requirements for the degree at TBC, except

EDUC 249 – Intro to VCSU Program – 1 cr (online fall, spring and summer semesters)

EDUC 323 – Methods of Reading in the Elem – 2 cr (IVN fall semester)

EDUC 350 – Elem Practicum and Classroom Management – 2 cr (online fall and spring semesters)

EDUC 322 – Methods of Lang Arts Inst – 3 cr (IVN spring semester)
 EDUC 400 – Educational Psychology – 2 cr (online spring semester)
 EDUC 450 – Trends in Assessment and Educ Issues – 2 cr (online fall, spring & summer semesters)
 EDUC 491 – Senior Portfolio – 1 cr
 EDUC 490 – Student Teaching – 10 cr

At least 7 credits from the list below:

EDUC 305 Phil & Curr of Middle Educ – 3 cr (online summer)
 EDUC 310 Intro to Early Childhood – 3 cr (online fall and summer)
 EDUC 313 Language & Literacy in ECE – 2 cr (online spring and summer semesters)
 EDUC 375 Tchng Rdng in Content Area – 2 cr (online fall, spring and summer)
 EDUC 390 Methods of Teaching ELL – 2 cr (online spring)
 EDUC 430 Diag & Corr of Rdng Difficult – 3 cr (IVN spring and online summers)
 EDUC 431 Reading Practicum (2 cr – (fall and spring)
 EDUC 435 Kindergarten Educ & Curr – 4 cr (online summer)
 EDUC 470 Mthds of Tchng in Mid School – 3 cr (online summer)
 HPER 210 First Aid & CPR – 2 cr
 STEM ED 306 Inven & Innov – Tech Ed Child – 2 cr online fall
 STEM ED 306L Inven & Innov – Tech Ed Child Lab – 1 cr (online fall)
 STEM ED 310 Design, Tech & Engineering for Elem – 2 cr (online spring)
 STEM ED 310L Design, Tech & Engineering for Elem Lab – 1 cr (online spring)
 STEM ED 355 STEM Curriculum and Methods Elementary – 3 cr (online spring)

2. Students in Physical Education will complete all requirements for the degree at TBC, except

Students in Physical Education will complete all requirements for the degree at TBC, except

HPER 199 Exercise Techniques – 1 credit (evenings, either semester)
 HPER 208 Introduction to Physical Education – 2 credits (Online)
 HPER 299 (258) Applied Anatomy, Physiology, and Human Performance – 2 credits (Online, synchronous delivery, Fall)
 HPER 315 Elements of Health – 3 credits (Online, spring, summer)
 HPER 350 Sport Ethics – 2 credits (Online, fall, spring)
 HPER 490B Practical Application of Methods – 2 credits (Online)

12 Credits

EDUC 249 – Intro to VCSU Program – 1 credit (online fall, spring and summer semesters)
 EDUC 375 Teaching Reading in Content Area – 2 credits (online fall, spring and summer semesters)
 EDUC 400 – Educational Psychology – 2 credits (online spring semester)

EDUC 450 – Trends in Assessment and Educational Issues – 2 credits (online fall, spring & semesters)

EDUC 491 – Senior Portfolio – 1 credit

EDUC 480 – Student Teaching – 10 credits

18 Credits

Total Credits = 30

Terms of the Agreement:

- I. Valley City State University will:
 - a. Enroll students in VCSU courses with VCSU as the provider campus, until the time that degrees may be earned/posted to the VCSU academic record.
 - b. Offer instruction in the professional sequence of courses in Elementary Education or Physical Education on the campus of VCSU or online at times and places agreed upon by the academic departments of TBC and VCSU.
 - c. Either limit enrollment in the program or offer additional course sections as needed.
 - d. Submit transcripts to TBC after grades have been posted at the end of the term for students who earned VCSU credits in that term.
 - e. Select and assign qualified faculty members to teach the courses offered under the cooperative program.
 - f. Communicate curriculum changes immediately to assigned contacts at TBC.
 - g. Maintain student transcripts of all VCSU credits earned in this program, and accept in transfer all TBC credits applicable to the program.
 - h. Accept completion of the TBC General Education requirement as completion of the VCSU lower division general education requirement.
 - i. Grant the Bachelor of Science in Education degree with a major in Elementary Education or Physical Education to students who successfully complete the requirements for the degree.
 - j. Recommend to the Education Standards and Practices Board for teacher license the graduates in the program who meet the requirements for initial certification.

2. Trinity Bible College will:
 - a. Provide qualified advisor(s) for new student orientation and at the beginning of each semester for students enrolled in the program.
 - b. Provide general education courses, supplementary curriculum, and elective courses, which satisfy graduation requirements for students enrolled in the program.
 - c. Facilitate the enrollment of students in VCSU courses each semester.
 - d. Provide general institutional administrative support to students enrolled in the program, including student recruitment, admission, registration, record-keeping, general counseling service, testing services, and student financial aid. Note: Students must be enrolled or term-activated at TBC as home campus in order to receive financial aid from TBC.
 - e. Allow students who are enrolled exclusively in their student teaching or practicum credits (through VCSU) in a given term to continue to utilize TBC student services that rely on TBC student fees. In addition, during the student teaching, practicum term or in a semester when no other TBC course is available, students will be enrolled in TBC EDUC 439. This will allow students to participate in and affiliate with TBC student organizations and activities, the wellness center, and intercollegiate athletics.
 - f. Coordinate the delivery of operational support for program-related activities on the TBC campus including library resources, audio-visual needs, telecommunications, and information technology infrastructure. TBC will ensure that students have access to internet connectivity and other facilities that support instructional tools for all students and enable students to comply with VCSU's graduation requirement to produce a digital portfolio.
 - g. Submit transcripts to VCSU after grades have been posted at the end of the semester for Elementary Education and Physical Education students who earned TBC credits in that term.
 - h. Track degree progress for students in the program, and provide them with a graduation audit upon request.

Admission:

Students taking TBC course(s) must apply and be accepted for admission at TBC. Students taking VCSU course(s) must apply and be accepted for admission at VCSU. All Admission Policies at the respective institution will apply.

Registration:

Each institution will follow its own policies and procedures for registering students for their course(s). TBC will be responsible for registering students in their course(s), and VCSU will be responsible for registering student(s) in their course(s). Registering for TBC and VCSU course(s) will be separate functions. Registration for course(s) will follow the respective institution's timeline, and procedures, including add/drop and withdraw.

Textbooks:

The corresponding textbooks for the VCSU courses will be purchased through VCSU. Likewise, the corresponding textbooks for the TBC courses will be purchased through TBC.

Financial Arrangements:

- a. Students will be charged institutional tuition and fees for all credits taken through the respective campuses. Hence, students will be assessed tuition and fees (including technology fees) by VCSU for all VCSU delivered courses, and will be assessed tuition and fees by TBC for all TBC delivered courses. TBC students enrolled part-time at VCSU who wish to use a VCSU laptop will follow the buy-up procedures established for part-time students.
- b. **Tuition and Fees:** Assessment and collection of tuition and fees will be done by the institution that is responsible for the courses. That is, VCSU will be responsible for assessing and collecting all fees for courses offered by VCSU and the same is true of TBC. All tuition and fees will be collected in accordance with the established policies of the institution to which these payments are due.
- c. Students in this program do not qualify for VCSU tuition waivers or scholarships.

Governance and Management:

As required by the condition of program and accreditation, the Elementary Education and the Physical Education program will be governed by the School of Education and Graduate Studies at VCSU. To resolve instructional and logistical issues, the degree program will be advised by the Joint Elementary Education and Physical Education Program Committee, hereinafter referred to as the Committee.

The Committee will consist of the following:

TBC Representatives: Dean or Dean's appointee, Chair of the Teacher Education Department, and one Faculty/Staff Representative.

VCSU Representatives: Dean or Dean's appointee, School of Education and Graduate Studies, and two Faculty/Staff Representatives.

The Committee will be co-chaired by the Dean or Dean's appointee, School of Education and Graduate Studies of VCSU, and Dean or Dean's appointee from TBC.

Financial Aid:

Students enrolled in the program will have all aspects of their Federal Title IV Financial Assistance administered by the TBC Office of Student Financial Services. This includes, but is not limited to:

- a. Processing of applications, evaluation of eligibility, awarding, and disbursement of funds;
- b. Assessment and enforcement of satisfactory academic progress standards;
- c. Calculation and distribution of refunds;
- d. Billing and collection for Federal Perkins loans; and
- e. Notifying changes in enrollment status to lenders under the Federal Family Educational Loan Programs.

Student budgets (costs) used in establishing aid amounts will be the same as those used for awarding federal aid to other TBC students.

Students who elect to take summer courses at VCSU should continue to use the transfer registration process to retain financial aid through TBC, the home campus.

Student Athletes:

TBC will monitor satisfactory academic progress toward degree completion for student athletes. During the term in which the student is enrolled in their teaching credits (exclusively through VCSU), students will be permitted to continue participation in intercollegiate athletics at TBC.

Teacher Education & Student Teaching:

Students must apply and be accepted for admission to Teacher Education at VCSU. Students must apply and be accepted for admission to Student Teaching at VCSU. All Admission Policies at VCSU will apply. Student progress and status will be shared with TBC as requested.

Signatures:

For Valley City State University:

Dr. Gary Thompson, Dean of Education and Graduate Studies Date _____

Dr. Margaret Dahlberg, Vice President for Academic Affairs Date _____

Dr. Steven Shirley, President Date _____

For Trinity Bible College:



Rev. G. L. (Jack) Strom, President Date 5/3/12



Dr. Dayton A. Kingsriter, Vice President for Academics Date 5-3-12